



Alumnae Group Bylaws

Each alumnae group shall be governed by the Constitution, policies and procedures of Delta Gamma Fraternity and shall adopt bylaws in accordance with model bylaws for alumnae groups.

ARTICLE I. NAME

The name of this group shall be Greater Indianapolis Delta Gamma Alumnae Chapter of Delta Gamma Fraternity. This chapter was chartered in September, 1912 by alumnae members of the Theta (Indiana) chapter.

ARTICLE II. OBJECTS

The objects of this group shall be those expressed in the Constitution of Delta Gamma Fraternity, "to foster high ideals of friendship among women, to promote their educational and cultural interests, to create in them a true sense of social responsibility, and to develop in them the best qualities of character." This alumnae group will champion authentic sisterhood that challenges women to be better versions of themselves; support the Delta Gamma Foundation and engage in service to others; and foster positive and collaborative relationships with the larger Fraternity, local community, local alumnae and collegiate chapters.

ARTICLE III. MEMBERSHIP

Membership shall be composed of those alumnae members of Delta Gamma Fraternity in good standing, from any geographical location, any chapter initiation, and any year of initiation. Good standing is defined as having paid, for the current fiscal year, per capita dues as required by the Fraternity Constitution (or be a 50-year member who is no longer required to pay per capita dues) and any local alumnae group dues, as set forth in Article IV.

ARTICLE IV. DUES

Section 1. Members of the alumnae Greater Indianapolis Delta Gamma shall pay into the Greater Indianapolis Delta Gamma treasury such dues as are determined by the executive board.

Section 2. Members of the alumnae Greater Indianapolis Delta Gamma shall pay into Delta Gamma Executive Offices such dues and fees as are required by the Fraternity Constitution and Council approved schedule.

Section 3. The executive board shall approve a budget annually to fund group Greater Indianapolis Delta Gamma operations. They shall keep a bank account locally. The executive board shall approve any additional expenditures from the alumnae group reserves.

Section 4. The fiscal year shall be July 1 to June 30.



ARTICLE V. EVENTS AND BUSINESS MEETINGS

Section 1. Greater Indianapolis Delta Gamma shall hold a minimum of six regular events during the year.

Section 2. The regular events shall be held as determined by the executive board. Founders Day and/or any other large Delta Gamma functions may be considered a regular event. At least one week advance notice to the membership will be given to change the day of a regular event under special circumstances. A regular event is any alumnae group event open to the full membership of the alumnae group.

Section 3. Officers shall be elected no later than March 31 each year or on Founders Day, whichever date is later.

Section 4. Special business meetings may be held on call of the president, notice having been given to each member, and shall be called on written request by five members.

Section 5. Quorum shall be one-half of the average attendance of last year's regular membership events.

Section 6. A vote may occur via an electronic voting method such as electronic mail, text message, OmegaOne, MemberPlanet, or Google Forms. All local dues paying members in good standing as defined in Article III must have at least one-week notice prior to the electronic vote deadline.

Section 7. If a Greater Indianapolis Delta Gamma member who has been designated to attend Convention or any such Fraternity seminar or meeting requiring fees to be paid on her behalf fails to attend said event, it will be the responsibility of that member to reimburse the alumnae group for all expenses incurred.

ARTICLE VI. OFFICERS

Section 1. The officers of this chapter shall be a president (presiding officer), vp: finance, vp: membership, vp: programming, and vp: communications. Additional elected officers for this chapter include: vp: foundation.

Section 2. Each officer shall perform the duties assigned to her by the group, as stated in the *Alumnae Officers Manual* and as stated herein.

Section 3. In cases where there are insufficient numbers of members to fill all required offices, one member may be elected to serve in more than one office. The president may not hold more than one elected position for the alumnae group.

ARTICLE VII. EXECUTIVE BOARD



Section 1. The executive board shall be comprised of the elected officers of this alumnae group. Appointed officers and committee chairs may be asked to attend specific executive board meetings as guests, but they shall not be voting members of the executive board. The board shall arrange for all events, have general supervision of the affairs subject to the approval of the alumnae group, and assign the duties of the various committees required to carry on the work of the alumnae group.

Section 2. The executive board meetings shall be quarterly or as needed with additional executive board meetings needing scheduled by a vote of the board. Meetings may be held via phone or video conference at the discretion of the executive board.

Section 3. A majority of the board shall constitute a quorum at all meetings of the executive board.

ARTICLE VIII. ELECTION, TERM AND VACANCIES

Section 1. A nominating committee, consisting of a chairman and at least two other alumnae, shall be appointed by the group president for a two-year term in odd-numbered years. Members appointed to the nominating committee must be members in good standing, as defined in Article III. This committee shall submit a slate with one nomination for each office and present it to the full membership by February 1. The slate may be emailed to the alumnae group members and/or announced at a regular meeting. Nominations shall be invited from members of the alumnae group for one week following the announcement of the slate. Slated and nominated members must be members in good standing, as defined in Article III. The name of each candidate (slated or nominated by a member) accompanied by the candidate's qualifications shall be distributed to alumnae group members one week prior to voting, all presented in the same format. Voting shall be by paper and/or electronic ballot. Majority vote shall elect. Only members in good standing as defined in Article III may vote.

Section 2. The officers shall be elected for two-year terms. The president shall be elected in odd-numbered years. The officers shall be installed by July 1, when their term of office begins. The vp: finance term shall be staggered with that of the President so that one of the two will carry over. Committee chairs and other appointed officers shall be appointed by the executive board for one year terms. No elected officers or appointed officers/committee chairs may serve in the same capacity for more than two terms (four years) in the same alumnae group for the lifetime of the group, unless a waiver is approved by the Regional Alumnae Specialist/Alumnae Development Consultant and Regional Director in extreme circumstances.

Section 3. All elected and appointed officers and committee chairs must be alumnae members in good standing, as defined in Article III. Elected and appointed officers that fail to pay Greater Indianapolis Delta Gamma dues and/or Fraternity Per Capita dues will be removed from office by the Regional Director. Elected officers who fail to attend two or more executive board meetings may be removed from office, at the discretion of the Regional Director. The Regional Director has the authority to remove from her role any elected or appointed officer or committee



chair not performing her duties efficiently, conscientiously and cooperatively, according to Delta Gamma standards and policies, or any board member who fails to meet the eligibility requirements for office.

Section 4. Should a vacancy occur in any office, including that of the presidency, it shall be filled immediately by appointment from the executive board. The officer filling the vacancy shall serve in the position until the next regular election of officers.

Section 5. Upon installation, each officer shall take the following oath to be administered by the president of the alumnae group: "I do solemnly promise to discharge to the best of my ability, with fidelity and promptness and in conformity with the Constitution, policies, and procedures of Delta Gamma Fraternity and the bylaws of Greater Indianapolis Delta Gamma, the duties of the office to which I have been elected."

ARTICLE IX. STANDING COMMITTEES AND APPOINTED OFFICERS

The executive board shall appoint any appointed officer positions and committee chairs, as required for the business of the group. Appointments may be made for 1- or 2- year terms. No appointed officer or committee chair may serve in the same capacity for more than four year. All committee chairs and appointed officers must be members in good standing, as defined in Article III.

ARTICLE X. CONVENTION DELEGATE (Chapters only)

Each alumnae chapter shall send as its delegate a member who has been in good standing as defined in Article III in the chapter for at least two years; or in the case of a new chapter, since its founding. The president shall serve as Convention delegate whenever possible. An alternate delegate may be elected. If no alternate delegate is elected, the executive board shall appoint the delegate if the president is unable to serve. The chapter's delegate must be in good standing with the Fraternity for both years of the biennium and may only attend two consecutive Conventions as a delegate of the alumnae chapter. Delegates who are 50-year members are not required to pay per capita dues.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The current parliamentary writings of General Henry M. Robert shall be the authority in all cases not otherwise provided for in these bylaws or the Constitution, policies and procedures of Delta Gamma Fraternity.

ARTICLE XII. WITHDRAWAL OR RELINQUISHMENT OF CHARTER/CERTIFICATION



Section 1. If the Greater Indianapolis Delta Gamma fails to meet its financial obligations to the Fraternity for a two-year period, or if it fails to maintain “good standing,” its charter/certification must be relinquished upon the request of Council.

Section 2. To voluntarily relinquish its charter/certification, the alumnae group must notify the Regional Alumnae Specialist/Alumnae Development Consultant prior to any vote to relinquish its charter/certification. The alumnae group shall notify its members of a vote to relinquish its charter/certification and assemble its members for the vote; majority vote shall be based on number of members. If the alumnae group is unable to assemble members for a vote, a mail vote and/or e-mail vote shall be sent; majority vote shall be based on votes cast. If the vote is passed, formal notification of the relinquishment of the charter/certification shall be sent immediately to the Council Trustee: Alumnae who shall inform Council.

Section 3. When the chapter charter or association certification is withdrawn or relinquished, the charter/certification must be returned immediately to Executive Offices. All net assets, including all funds remaining in the Greater Indianapolis Delta Gamma treasury, shall be transferred to the Delta Gamma Fraternity, an Ohio corporation.

Section 4. Upon merger of one alumnae group with another, all net assets from the alumnae group relinquishing its charter/certification shall be transferred to the alumnae group with which the group is merging.

ARTICLE XIII. AMENDMENTS & REVIEW

Section 1. The executive board shall appoint a Bylaw Review Committee (BRC) annually to review the alumnae group bylaws and propose any amendments. The BRC will verify that the most current model bylaws are used from Delta Gamma Fraternity.

Section 2. The bylaws shall be reviewed annually by the BRC no later than the month of March in each year. Regional Alumnae Specialist/Alumnae Development Consultant approval and alumnae group adoption shall occur by June.

Section 3. These bylaws may be amended at any regular event by a two-thirds vote provided 30-day notice has been given at the preceding regular event or through electronic notification but shall not become effective until approved by the Regional Alumnae Specialist/Alumnae Development Consultant. If any change in the Fraternity Constitution, Fraternity handbooks or policies and procedures shall at any time necessitate amending these bylaws, such amendments shall take place automatically without being voted upon by the Greater Indianapolis Delta Gamma.

[Click or tap here to enter text.](#) Date of alumnae group vote

Final document: upload to Anchorbase for approval.